



## Rollins Campus

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## Batesford Campus

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**ROLLINS**  
PRIMARY SCHOOL  
REACH

## Summary sheet: Return to school Term 4

**All students, in all grades from Prep-6 will return to Rollins on  
Monday, 5<sup>th</sup> October**

**School Arrival: (No students to be onsite before 8.30am unless in Before School Care)**

***NB- Change of gates from last return to school procedures due restructuring after capital works program***

- **Grade Prep, 1 and 2-** Come in via large double gates on Wolseley Grove (back of STEM room and the oval)
- **Grade 3/4 and 5/6-** Come in large double gates on Ernest St near the Multi-Purpose Room building
- ***If you have multiple children in various year levels then please choose the most convenient gate for you and your children***
- Batesford as per normal
- All children at both campuses will be required to sanitise as they enter each morning so please be early to allow your child settling time before school begins
- **Gates will be locked at 9am.** If you arrive after 9am, please call the office and inform the office staff.  
Please do not leave your child unattended while waiting for staff to unlock the gates.

We are aware that some children may find the return to school a little challenging. As the main risk of introducing coronavirus to the school environment is from adults, close proximity between adult members of the school community should be avoided. Hence, we ask parents to drop their child off and leave as soon as possible. The yard will be cordoned off with witches' hats and we ask that parents adhere to these guidelines. This is an additional safety measure to minimise interaction between parents and all other students. Please adhere to all Government health regulations and advice in terms of wearing masks also.

\*\* Please note parents are NOT permitted to enter any of the classrooms or school office and are asked to contact the school via email, phone or DoJo if it is necessary to speak to the classroom teacher or Principal. Again, this is an additional safety measure to protect all members of our school community.

### **Batesford**

**At this stage, Batesford students are required to remain at the Batesford Campus (Mon-Fri) for the remainder of Term 4.** Further updates from DET may alter these arrangements.

Specialist teachers have made arrangements to ensure the children don't miss out their classes each Friday.

### **School Departure**

- Parents may wait for their child on the asphalt areas sectioned off on either side of the school but parents are asked to maintain social distancing while waiting for their child
- Prep students will be dismissed at 3:25pm each day.

**Students and parents are asked to vacate the school grounds as soon as possible. Students are not permitted to be using the play equipment or oval after 3:30pm.**

### **Drinking**

It is recommended that students do not drink directly from the drinking fountains so please ensure your child brings their own bottle to school. Bottles can be refilled if required using the taps available.

### **Canteen**

Canteen will reopen on Monday, October 19<sup>th</sup>. Batesford orders will need to be submitted to the Batesford staff by Thursday afternoons and their orders will be delivered each Friday.

### **Play equipment**

Students are encouraged to bring their own balls, hula hoops etc. and equipment for recess and lunchtimes. They may also like to bring an activity e.g. colouring book or a small toy they may wish to play with. Please note we cannot be responsible for these items while they are at school.

### **Emergency Contacts**

Please ensure your emergency contact list is up to date. If we consider a student is unwell the expectation is that someone is able to be contacted and the student will be collected from the school in a prompt manner. This is especially important during COVID-19. If you are collecting your child from sickbay please call the office when you arrive at the school.

I hope this summary sheet is helpful to all parents. We have tried our very best to ensure the safety of all members of the Rollins community and look forward to your continued support as we manoeuvre our way through these difficult times. Please feel free to call us if you have any questions.

Please note this is a summary sheet only, for more detailed information regarding our return to school procedures, please read our COVID-19 Return to School Policy that has been distributed via Compass and our website.

### **Additional information:**

- **iPads;** If the school has loaned your child an iPad during remote learning, it is essential that these are returned (with cord and charger) on day one, term 4 (Mon, Oct 5<sup>th</sup>). These are required for testing purposes in the first week back.
- **School Photos;** At this stage we have re-booked for school photos to be held on Friday, November 6<sup>th</sup>. We believe we will be able to do individual and class photos. Family photos are yet to be decided due to being a dual campus school. Hopefully if the COVID situation continues to ease in regional Victoria then we proceed as normal. All going well photos will be returned to the school on the 27<sup>th</sup> of November (fingers crossed).
- **Batesford 2021;** We are in the process of organising the Batesford enrolments for 2021. Hopefully final arrangements will allow us to notify parents in the first week of term 4.

Kind regards,

Jenny Hassett